



2018 Canadian interRAI Conference

Wellness for Life – A Priority for All

How to Submit a Presentation

Step 1

Go to <http://www.tayson.com/interRAI> and create an account to register a new presentation.

Account creation is required only once. From this point forward, use the email address and password you have created each time you access your submission(s). Should you forget your password, go to <http://www.tayson.com/interRAI> and click on “Forgot your password?”

Step 2

You can return to the call for presentations website as many times as needed, up to the submission deadline.

Save your information frequently.

You have until the submission deadline to complete your submission. You can save your progress, and return to your submission multiple times before the deadline. Please ensure that you save your progress by clicking on **Save Submission** at the bottom of the page. Save your information frequently before logging-off the system.

Step 3

A submitter is the person who enters information and has the ability to edit the submission while it is in process. As noted in Step 2, the submitter can login and make edits, right up to the deadline.

Step 4

For presentation grouping, an accepted presentation may be placed with another accepted presentation, if requested on the submission form as noted.